

**FORWARD PLAN OF KEY DECISIONS
INTERNAL CIRCULATION ONLY**

Forward Plan – January 2022 – March 2022

This Plan sets out the key decisions the Council expects to take in forthcoming months. All key decisions should appear in the Plan for at least 28 days before consideration by either Mayor & Cabinet or an Executive Director for delegated key decisions.

Comments on this document should be sent to Kevin Flaherty 0208 3149327 or kevin.flaherty@lewisham.gov.uk

A “key decision”* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

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Date of Decision Decision Maker	Description of matter under consideration	Financial Implications (Capital, Revenue or none)	Responsible Officers / Portfolios	Summary of Report
25/01/22 Executive Director for Community Services	Lewisham Dementia Hub Extension	The total cost of the extension would be £291,342 and it would enable the continuation of essential services for a group deeply impacted by ongoing COVID19 restrictions.	Polly Pascoe, Integrated Commissioning Social Care Manager and Councillor Chris Best, Cabinet Member for Health and Adult	Lewisham Dementia Hub offers community-based interventions and support for residents who have been diagnosed with dementia. An initial three year contract with the possibility to extend for a further two years was approved by Mayor & Cabinet in 2018. Executive Director for Community Services is recommended to give approval for officers to extend the current contract with BLG Mind for the period of March 2022 to February 2023.
02/02/22 Mayor and Cabinet	Capital Strategy 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	AWAITED
02/02/22 Mayor and Cabinet	Endorsement of the A21 Framework		David Syme and Councillor Paul Bell, Cabinet Member for Housing & Planning	To seek endorsement of the A21 Framework. The Framework document will provide a vision and guidance for development opportunities and public realm improvements along the A21 corridor.
02/02/22, Mayor & Cabinet	Housing Infrastructure Funding (HIF) – Catford A205 Realignment	LBL have committed £3.7m capital match funding to deliver the road. LBL have approval to spend £150k on design costs governed through an MoU between LBL and TfL. LBL have	Charlotte Harrison, Catford Regeneration Programme Consultant and Councillor Paul Bell, Cabinet Member for Housing & Planning	Report sets out progress on road realignment designs, spend to date under MoU and need to increase funding threshold, key spend and programme dates for HIF and an update on securing the remaining funding stack. Key risks and mitigations will also be reviewed.

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		expended £300k on design costs to date. LBL are required to spend an additional £110k on further design work by the end of the financial year but further design work is likely required. MoU approved expenditure needs to be increased to £500k to allow for costs already incurred this year and additional design fees. The back-to-back grant agreement with TfL will cover the full £10m		
02/02/22 Mayor and Cabinet	Main Grants Programme 2022-25 recommendations for funding		James Lee, Director of Communities, Partnerships and Leisure and Councillor Kim Powell, Cabinet member for Business & Community Wealth Building	To get agreement on the organisations recommended for funding in the next round of the main grants programme
02/02/22 Mayor and Cabinet	Treasury Management Strategy 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the Treasury Management Strategy for 2022/23, which will include: agreeing the prudential and treasury indicators, the Annual Investment Strategy and Creditworthiness Policy, the Minimum Revenue Provision Policy, and the overall credit and counterparty risk management criteria.

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02/02/22 Mayor and Cabinet	Budget Cuts		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the budget reductions necessary for 2022/23 to ensure that the Council can set a balanced budget.
09/02/22 Mayor and Cabinet	Council Budget 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the Council's 2022/23 budget.
09/02/22 Mayor and Cabinet	Approval of the Lewisham Local Plan - Regulation 19 Proposed Submission document for public consultation	none	David Syme Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing and Planning	To include a Local Plan Policies Map, an Integrated Impact Assessment, a Habitats Regulations Assessment and a Consultation statement
09/02/22 Mayor and Cabinet	Mountsfield Park Café (design, build and operate) award for a new café at Mountsfield Park.		Vince Buchanan, Green Spaces Contracts Manager and Councillor Pat Codd, Cabinet Member for Environment and Transport	Approval for the tender (design, build and operate) award for a new café at Mountsfield Park at an estimated cost of £3.2M over 15 years
09/02/22 Mayor and Cabinet	Statutory Funeral Provision Contract	£343,000 approx (over 5 years duration)-cost and volume. Anticipated annual spend? £ 68,600 approx	Trislan Brice Associate Director, Community Support and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	To seek approval for a 3 year contract with the option to extend for an additional 2 years.

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09/02/22 Mayor and Cabinet	Request for Approval to Waive Contract Procedure Rules for the Extra Care Housing Support Contract for Cinnamon Court, Deptford and Cedar Court Grove Park.	£404,560 a year for each of the two schemes (£809,120 a year for both).	Heather Hughes, Joint Commissioning Lead Complex Care and Cllr Chris Best, Cabinet Member for Health and Social Care	Housing 21 is both the landlord and support provider at Cinnamon and Cedar Court. The existing contract for these services is due to expire in June 2020. This report is to seek agreement to negotiate a new contract with them.
09/02/22 Mayor and Cabinet	Determined Admissions Arrangements for 2023/24	None	Ian Hewison, Access and Inclusion Manager and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	Annual determined admissions arrangements report showing no changes to previous arrangements.
15/02/22 Executive Director of Community Services	NHS Health Checks Extension	£341,104	Jason Browne, Public Health Commissioning Manager and Chris Best, Cabinet Member for Health and Social Care	Extension of contract for NHS Health Checks awarded on 5th June 2019
02/03/22 Council	Council Budget 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the Council's 2022/23 budget.
02/03/22 Council	Approval of the Lewisham Local Plan - Regulation 19 Proposed Submission document for public consultation	none	David Syme Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing and Planning	To include a Local Plan Policies Map, an Integrated Impact Assessment, a Habitats Regulations Assessment and a Consultation statement

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02/03/22 Council	Protocol for Aldermanic Appointments	None	Kevin Flaherty, Head of Committee Services and Councillor Brenda Dacres, Deputy Mayor.	To agree a protocol for use by the Council when considering nominations of former Councillors and Mayors to honorary aldermanic positions
09/03/22 Mayor and Cabinet	Permission to Procure School Kitchen Maintenance Contract for 25 Schools	Contract Value for full term estimated at circa £600k (3 years and 4 months & up to 2 years extension)	Fiona Gavin, Service Manager – Educational Estate Compliance & Contracts and Councillor Chris Barnham, Cabinet Member for Childrens Services and School Performance	Seeking Permission to procure a Kitchen Maintenance Contract for 25 Schools
02/02/22 Mayor and Cabinet	New Cross Road Acquisition		James Ringwood, Housing Delivery Manager and Cllr Paul Bell, Cabinet Member for Housing and Planning	AWAITED
09/03/22 Mayor and Cabinet	Approval for School Minor Works Programme 2022, including procurement approach and delegated authority to award contracts		Lemuel Dickie- Johnson Project Manager Capital Programme Delivery and Councillor Chris Barnham, Cabinet Member for Children’s Services and School Performance	
09/03/22 Mayor and Cabinet	Building for Lewisham Appropriation for Planning	Awaited	James Ringwood, Senior Development and Land Manager and Councillor Paul Bell,	Report will identify sites within the Building for Lewisham Programme that require Appropriation for Planning to allow further development.

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			Cabinet Member for Housing and Planning	
09/03/22 Mayor and Cabinet	BfL Programme – Approval to enter into contract	Awaited	James Ringwood, Senior Development and Land Manager and Councillor Paul Bell, Cabinet Member for Housing and Planning	Report will identify sites within the Building for Lewisham Programme that require Approval to enter into contract to allow further development. At present this relates to the Drakes and Valentines schemes.
09/03/22 Mayor and Cabinet	Lewisham’s Modern Day Slavery Statement 2022 – 2023	none	Katharine Nidd, Head of Financial Strategy, Planning and Commercial and Councillor Brenda Dacres, Deputy Mayor	The Modern Day Slavery Statement 2022-23 sets out the London Borough of Lewisham’s commitment to the opposition of Modern Day Slavery and human trafficking and sets out the role it plays as a public sector organisation, together with its partners, to drive the identification, recognition, raising of awareness and disruption of this abhorrent crime. This report sets out the impact and implications of Mayor and Cabinet approving the Modern Day Slavery and Human Trafficking Statement for 2022-23 and sets out changes the Council will implement in an attempt to reduce and eradicate modern day slavery and human trafficking in the Borough.
09/03/22 Mayor and Cabinet	Lewisham Air Quality Action Plan 2022–2027		Dr Eliane Foteu Environmental Protection Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	Like all English Local authorities, Lewisham is required to have an Air Quality Action Plan (AQAP) as part of the Council’s duty to manage local air quality. The AQAP sets out the commitment and actions Lewisham will take to improve air quality between 2022 and 2027. Schedule 11 of the Environment Act 1995 requires Local Authorities to consult on their AQAP with a range of persons and organisations. It was agreed on the August 2021 by Cabinet that the draft AQAP could go for public consultation, which has now taken place (between Wednesday 1

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				September to Tuesday 5 2021)
09/03/22 Mayor and Cabinet	Lewisham Advocacy Hub Award Report		Polly Pascoe, Integrated Commissioning Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	This report seeks approval to award a contract for Lewisham Advocacy Hub to ensure the continued provision of advocacy to Lewisham residents to empower them to become involved in decisions regarding their care. This service supports the Council to meet its statutory responsibilities outlined in related health and care legislation.
09/03/22 Mayor and Cabinet	The Libraries Consortium - Courier Service Framework Agreement Contract Award		Veronica Hyatt, Service Development Manager and Councillor Andre Bourne, Cabinet Member for Culture	<p>The existing Libraries Consortium Courier Service Framework agreement is due to expire on 31 March 2022. The courier services –enables stock to be moved within individual authorities and across The Libraries Consortium (TLC) authorities, enabling customers to easily access and request catalogued materials from across the Consortium. The new Framework agreement will commence from 1 April 2022 for an initial period of 24 months, with permission to extend for a further 3 years (5 years in total) the value of the framework agreement across TLC is estimated at £3,500,000. across the 5 years, £700,000 per year. The cost to Lewisham is £35k per year. Permission was given by Mayor and Cabinet to re-procure for the Framework agreement in May 2021. Permission is sought</p> <p>To give approval to award a contract to the Provider that was identified through the procurement process.</p> <p>to gives approval for the Lewisham Library and Information Service to call off from the framework from 1 April 2022 for an initial period of 24 months,</p>

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				<p>with provision to extend the agreement for a further 3 years. The value of the framework agreement is estimated a £175,000. across the 5 years.</p> <p>to give delegated authority to the Executive Director for Community Services to approve the extension to the Framework agreement for a further 3 years following the initial contract period.</p>
09/03/22 Mayor and Cabinet	Location Priority Policy		Michael Moncrieff, Data & Housing Policy Analyst and Councillor Paul Bell, Cabinet Member for Housing and Planning.	Requesting approval for a decision on the way in which the council determines which households are prioritised for temporary accommodation based on their need and the area of the property.
09/03/22 Mayor and Cabinet	Learning Disabilities Framework - Award of Contracts (& related contract extensions) for LDF2		Joanne Lee, Joint Commissioner and Councillor Chris Best, Cabinet Member Health and Adult Social Care	This report seeks approval from Mayor & Cabinet to award contracts for 7 supported living services and 3 registered residential care services. And, approval of related contract extensions.
09/03/22 Mayor and Cabinet	Climate Emergency Action Plan update		Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	Lewisham Council declared a Climate Emergency in 2019, which set the ambition for the borough to be carbon neutral by 2030. This report will provide an update on progress delivering on the Climate Emergency Action Plan approved by Mayor and Cabinet in March 2020 and set out the key priorities and opportunities for the following 12 months.
09/03/22 Mayor and Cabinet	Approval of Flood Risk Management Strategy 2022-27		Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	The Flood and Water Management Act 2010 places powers and duties on local authorities in respect of local flood risk, including publishing and maintaining a Local Flood Risk Management Strategy. Lewisham's current Flood Risk Strategy was published in 2016 and an updated strategy is needed to reflect new national strategies and

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				programmes as well as local priorities and opportunities. The draft strategy is currently being consulted on.
09/03/22 (Mayor and Cabinet	Future Homecare Arrangements (New Model and Procurement Process)		Tristsan Brice Joint Commissioning Lead, Community Support and Care, Community Services, and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	<p>On 11th March 2020 Mayor and Cabinet considered a report entitled Future Home Care Arrangements. At this meeting Cabinet agreed to approve the procurement of Lead Neighbourhood Providers (Home Care) subject to a further report being brought back to Mayor and Cabinet detailing the new model for home care and setting out the full procurement process for approval.</p> <p>Due to the pandemic it was not possible to conduct the widespread engagement with all stakeholders (including healthcare partners) during 2020. This will recommence in late 2021/early 2022 and will inform a new Service Specification for Home Care in the Borough. This Service Specification will form the main part of the report.</p>
09/03/22 Mayor and Cabinet	Blackheath Joint Events Policy 2022-2027	No immediate financial implications	Nicholas Pond Parks and Open Space Contracts & Service Development Manager and Councillor Patrick Codd, Cabinet Member for Environment & Transport	This document sets out the policy for Lewisham and Greenwich Councils in relation to events and activities taking place on Blackheath
09/03/22 Mayor and Cabinet	Lewisham Autism Strategy		Polly Pascoe, Integrated Commissioning Manager and Councillor Chris Best, Cabinet Member for	The aim of the report is to gain commitment from the Council to make Lewisham and Autism Friendly Borough and improve the quality of life for people with Autism and their carers. The content of the report has been informed by informed by engagement sessions with service users, carers

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			Health and Adult Social Care	and staff, followed by a borough-wide consultation exercise. Coproduction panels have supported the development of our action plans and we aim to maintain a coproduction response throughout the implementation of the strategy.
09/03/22 Mayor & Cabinet	Request to extend the Extra Care Housing Support Contract for Conrad Court, Marine Wharf, Deptford.	The cost of contract is estimated to be within the region of £740K per annum	Heather Hughes, Joint Commissioning Lead Complex Care & Cllr Chris Best Cabinet Member for Health and Adult Social Care	The ECH contract at Conrad Court awarded to Notting Hill Genesis in October 2019 is due to expire in Sept 2022. The contract is for 700 hours a week care and support in an accommodation based service. The original award of contract allowed for a two year extension and this report is seeking agreement for that extension.
09/03/22 Mayor & Cabinet	Permission to Procure Extra Care Housing at Hazelhurst Court	Cost of contract estimated to be in the region of £550K	Heather Hughes, Joint Commissioning Lead Complex Care & Cllr Chris Best Cabinet Member for Health and Adult Social Care	This contract is due to expire in October 2022. The ECH service is run in partnership with Phoenix Housing who are the landlord. This service is therefore subject to an open tender process. This report is requesting authority to proceed with this procurement.
09/03/22 Mayor & Cabinet	Ladywell Arena Asset Transfer	Savings of up to £2.8million over 15 years	Neville Graham Sports and Leisure Service Manager. and Councillor Andre Bourne, Cabinet Member for Culture	The opportunity seeks a community organisation able to operate the facility, ensuring it remains open and accessible to the local community. Once received, the tenders will be evaluated and a recommendation report will be compiled to enable M&C to make the final decision
22/03/22 Executive Director for Housing, Regeneration and Public Realm	Award of Corporate Estate Maintenance Programme Phases 1 & 2 works contract		Akweley Badger Project Officer, Capital Programme Delivery and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	Improvement works to corporate buildings

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22/03/22 Executive Director for Corporate Resources	Laurence House 1st - 4th floor works for 'Future Working' contract award	£363,000 from capital programme	Petra Marshall Senior Programme Manager Capital Programme Delivery Team and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	This report seeks the permission of the Executive Director for Corporate Services to waive the normal contract procedure rules to appoint FSL Group (part of Maris Interiors LLP) to deliver works to floors 1-4 in Laurence House as part of the Future Working programme. Maris previously delivered the refurbishment works for the 1st to 5th floor in 2018-19 and the adaptations to 5th floor for Lewisham Homes in 2020, and have quick access to the same materials to ensure a cohesive adaptation to take place. In addition they provided a quality and efficient service and can therefore deliver these adaptations quickly as required by the programme
22/06/22 Mayor and Cabinet	Housing Revenue Account Business Plan	The value of our housing stock is around £1.4billion and our Major Repairs Reserve is £31.9million	Dawn Eckersley, Head of Housing Partnerships and Service Improvement and Councillor Paul Bell, Cabinet Member for Housing and Planning	The HRA Business Plan is being prepared by an external Consultant (Adrian Waite) and will be presented to Members for approval.